Self Build Annex or Extension Claim Form

To be submitted before development commences

Please complete using block capitals and black ink.

Section A: Claiming Exemption - General Information

To be completed by the individual(s) claiming the exemption.

Application Details:

Applicant Name:	Mr & Mrs Simon Purves
Planning Portal Reference (if applicable):	PP-03969071
Local authority planning application number (if allocated):	None yet allocated

Please provide the full postal address of the main dwelling (including postcode):

8 Grange Road, Highgate, London, N6 4AP.

Section B: Nature of exemption

Please tick ONE box

The development is a residential annex within the definition in Regulation 42A(2)	☐
The development is a residential extension within the definition in Regulation 42A(3)	☒

Section C: Self build declaration

Please tick **ALL** boxes

I declare that I will occupy the main dwelling as my sole or main residence for a period of 3 years from completion of the annex/extension.	☒
I declare that the amount of de minimis State Aid received in the last 3 years prior to the submission of this application for relief is less than 200,000 Euro	☒
I understand that my claim for exemption will lapse where development commences prior to the collecting authority informing me of its decision.	☒
I understand that my claim for exemption will lapse where a commencement notice is not submitted to the levy collecting authority prior to the commencement of the chargeable development to which this exemption applies	☒
I understand the meaning of a 'disqualifying event' for the purposes of a residential annex exemption (as defined in Regulation 42C) and that where a disqualifying event occurs I must inform the collecting authority within 14 days	☒

`Completion' for the purposes of CIL exemption is defined as the issuing of a compliance certificate for this development issued under either regulation 17 (completion certificates) of the Building Regulations 2010 or section 51 of the Building Act 1984 (final certificates).

`Information about de minimis State Aid for the purposes of CIL exemption can be found here:
http://www.planningportal.gov.uk/uploads/1app/forms/140214_state_Aid_extract_FINAL_PDF.pdf

Section C: Self build declaration con't

Name- Claimant:	Date (DD/MM/YYYY):
Hugo Bass of HUT Architecture Ltd, on behalf of Mr & Mrs Simon Purves	09/02/15

It is an offence for a person to knowingly or recklessly supply information which is false or misleading in a material respect to a collecting or charging authority in response to a requirement under the Community Infrastructure Levy Regulations (2010) as amended (regulation 110, SI 2010/948). A person guilty of an offence under this regulation may face unlimited fines, two years imprisonment, or both.

On receipt of this application the collecting authority will make a decision on your claim as soon as practicable and inform the amount of CIL relief granted in writing. You ***must*** *then submit a commencement notice to the collecting authority prior to starting work on site. Failure to do so will result in the CIL charge becoming payable in full.*