Sample letter

Our ref: HGY/2016/1778
Contact: David Farndon
Telephone: 0208 489 5395

Date: 05/10/2016

Dear Sir/Madam

Town and Country Planning Act 1990– Appeal Under Section 78 against refusal of a householder application

Location:	**64 Wellington Avenue N15 6BA**
Proposal:	**Erection of first floor rear extension.**
Appeal by:	**Mrs Esther Horowiz Everley Estates Ltd**
Appeal Reference:	**APP/Y5420/D/16/3156784**
Start Date:	**29/09/2016**

I refer to the above details. An appeal has been made to the Secretary of State against the decision of Haringey Council to **refuse** the planning application.

The appeal will be determined on the basis of **written representations**. The procedure to be followed is set out in Part 1 of the Town and Country Planning (Appeals) (Written Representations Procedure) (England) Regulations 2009. As this appeal is proceeding under the **Householder Appeals Service**, there is no opportunity for you to submit comments. However, we have forwarded all the representations made to us on the application to the Planning Inspectorate and the appellant. These will be considered by the Inspector when determining the appeal.

If you wish to withdraw any representations you made on the application, you must make this request to the Planning Inspectorate by the **27th October 2016** (4 weeks from the date on the start letter). You can do this by emailing west2@pins.gsi.gov.uk

If you do not have access to the internet, you can write (quoting the appeal reference) to: The Planning Inspectorate, Temple Quay House, 2 The Square, Bristol, BS1 6PN.

The Planning Inspectorate will publish appeal documentation, including copies of representations received, on the Planning Portal website. Information provided in your representation will be published. This may include your name and address, but personal telephone numbers and email addresses and signatures of individuals will be removed. If you object to publication in this way, please contact the Planning Inspectorate.

You can now view and comment on submitted appeals online through the Government's Planning Portal website at **GOV.UK or the Appeals Casework Portal at https://acp.planninginspectorate.gov.uk/**

You can also call the Customer Support Team 0303 444 5000 quoting the seven digit number at the top of the page.

Yours faithfully

Stuart Minty
Interim Head of Planning and Enforcement