

7 Interior Design

7.1 Introduction

7.1.1 Building User Groups

Building User Groups

Three categories of building user groups have been identified as described right. These different groups will have access to different areas of the building and at different times of the day / week as described on the following pages.



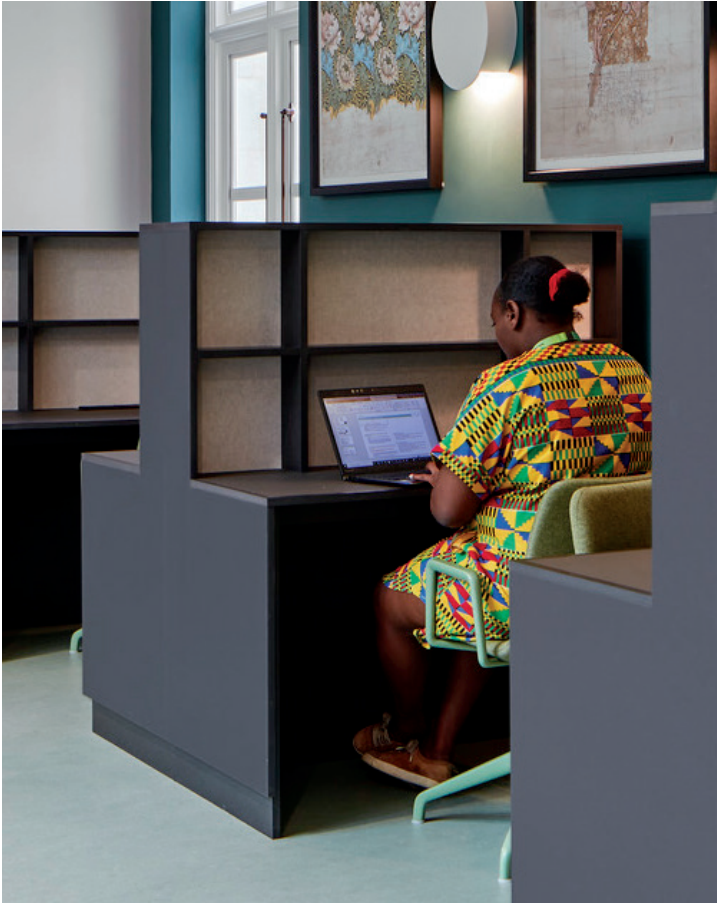
General Public / Community

- Members of the public attending council meetings or visiting to perform other civic functions (e.g. Elections)
- Community groups using specific spaces within the Civic Centre for organised activities and events.



Visitors (Corporate users)

- Visitors meeting council staff on official business for meetings



Council staff

- Administrative Council workers and their respective directorates
- Democratic users: Elected members of the public who come to the building to perform civic functions, mostly out-of-hours (councillors, mayor, leader and opposition leaders)
- Partner organisations that work alongside the council staff.

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7.1.2 Entrances and zoning

Entrances and zoning

The existing Civic Centre entrance and lobby will continue to provide the main point of access to both the existing building and the extension.

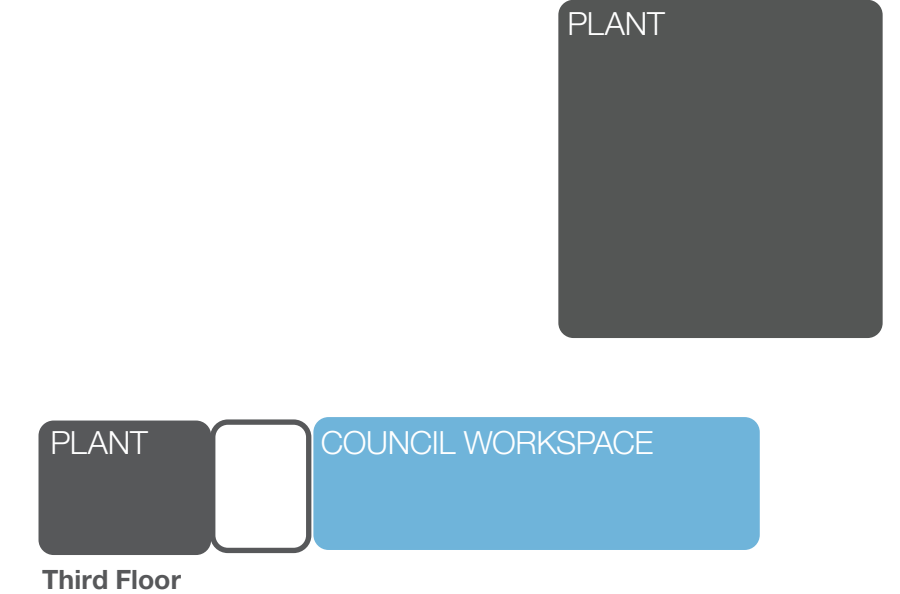
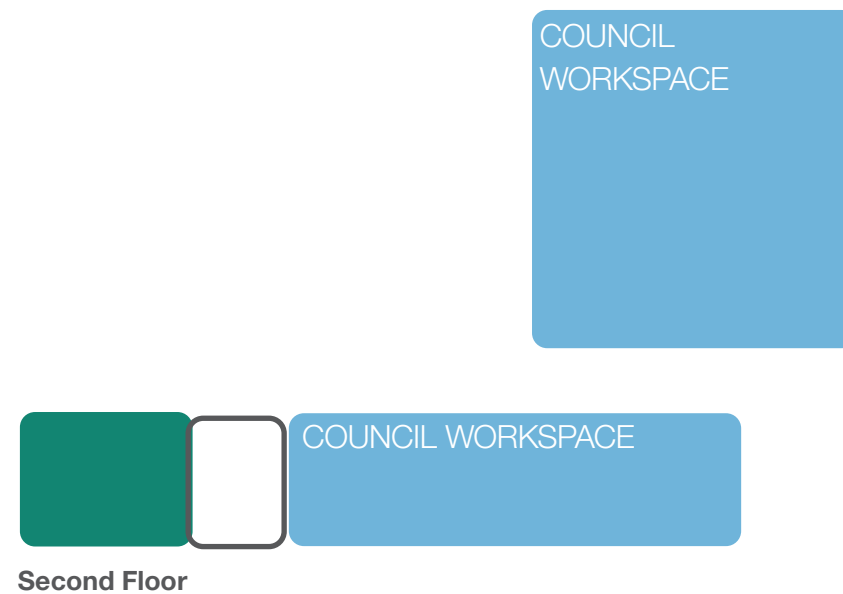
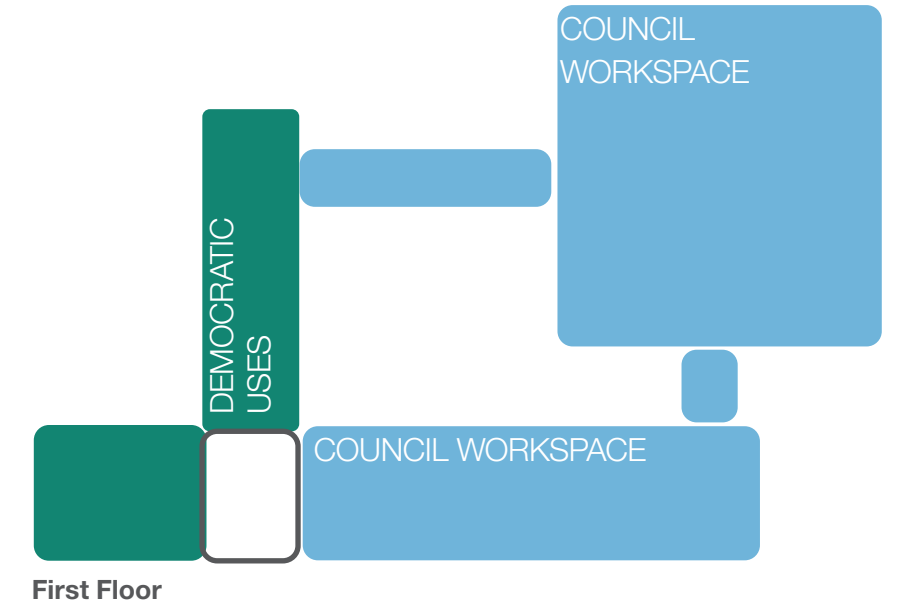
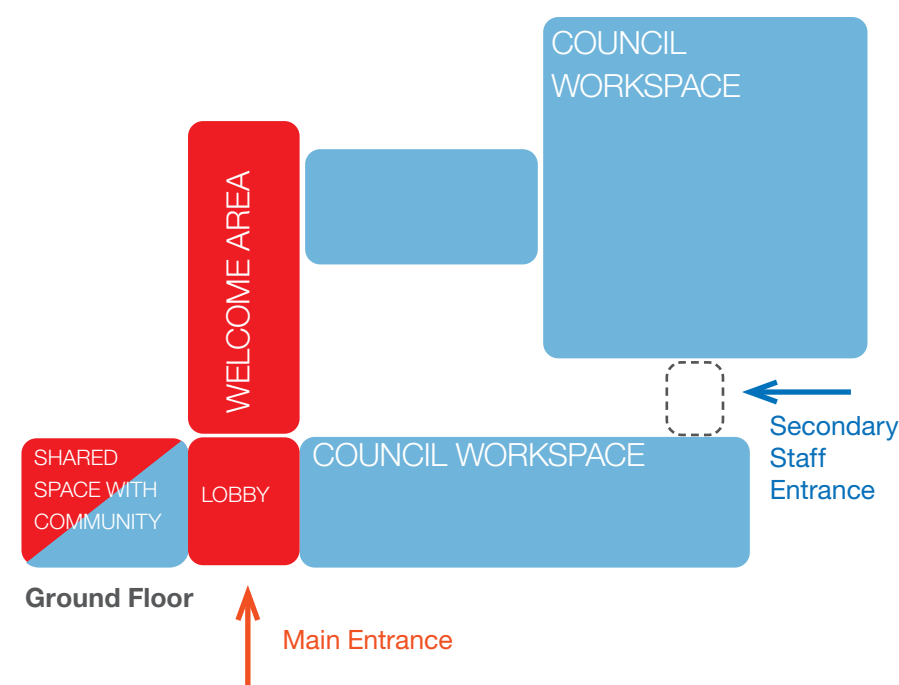
Behind the lobby, in the converted west wing undercroft is the welcome area - a place for staff to meet and greet visitors

To the left of the lobby, in the old Registrar, a number of meeting rooms are available for staff, members or for use by the community.

The existing council chamber is located on the first and second floors of the existing civic centre. The existing committee rooms are located on the first floor of the west wing.

The remainder of the building houses council workspace and ancillary space serving the workspace

There will be an additional secondary staff entrance to the Trinity Building from Trinity Rd.



- Administrative uses:**
Council staff, partners workspace and amenities
- Public - Democratic uses:**
Council chamber, committee rooms and members' areas
- Public - Welcome area / Potential Community**
Reception and greeting spaces. Flexible spaces available to the community

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7.1.3

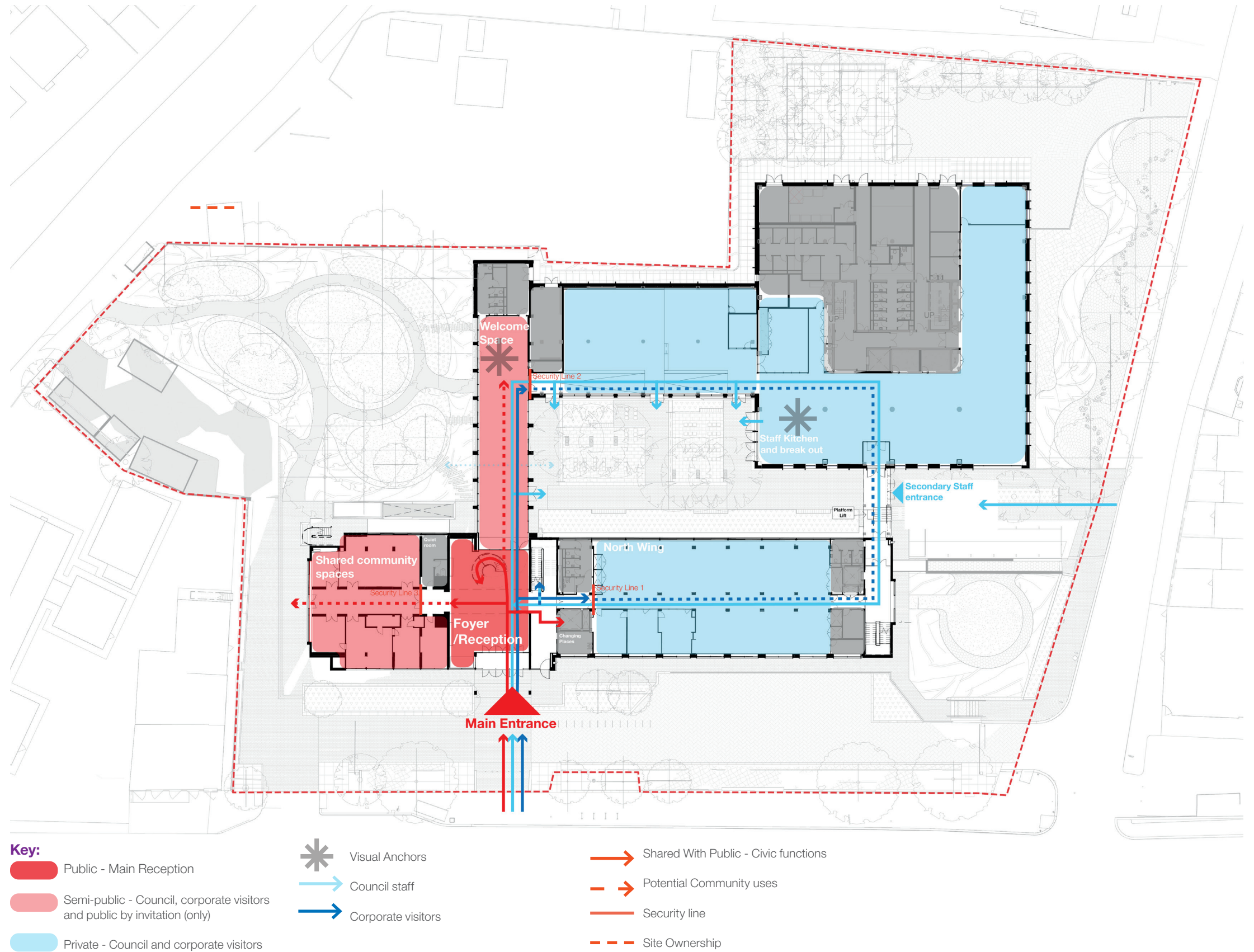
Access

All visitors to the building will enter the existing main entrance lobby from the High Rd where they will be greeted by reception staff at a new reception desk. Having checked in, the general public, community groups and corporate visitors will be given access to the welcome area (created within the under-croft of the west wing), the council chamber, committee rooms and shared community space.

Access to the private staff areas will be by means of card access type security on doors leading to the areas identified in blue on the plan right.

Staff will also have a secondary entrance from Trinity Rd. Cyclists have an additional potential entrance leading direct to the shower areas from the western bike storage area.

Refer to section 17 for further detail on security and section 8 for further details on bike parking



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7.1.4 Public Realm

Public realm

The general public will have access to the grounds of the civic centre. The secure line for the property is at the building - i.e. the public will be able to access nearly all the external space within the red line boundary illustrated to the right.

Access to the central courtyard will be restricted to council staff and invited visitors.

Refer to Section 9 for further detail on the landscape.

Servicing Strategy:

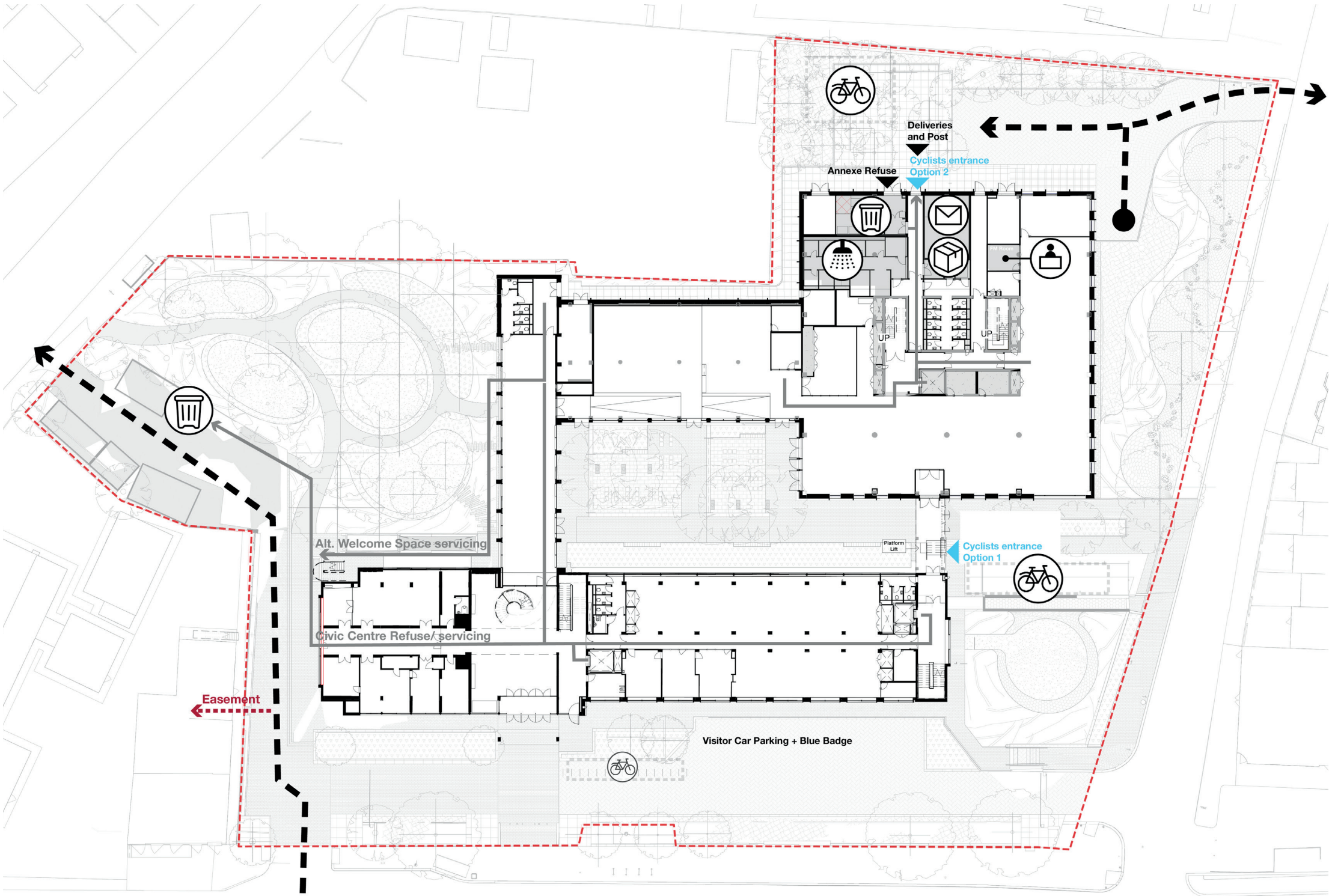
The servicing strategy is structured across two service yards:

- Trinity Road service yard :
 - Trinity Building refuse
 - Site-wide post and deliveries
 - Long-stay cycle parking
 - Fire and emergency vehicles
- Bounds Green service yard:
 - Welcome area and Civic Centre refuse
 - Catering deliveries
 - Fire and emergency vehicles

Please refer to Buro Happold's information for further information on Transport and Waste respectively.

Key:

-  Refuse Location
-  Post Room/Deliveries
-  Cycle Storage (long and short stay)
-  Showers
-  FM office
-  Vehicular movement
-  Potential Service route
-  Site Ownership



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7.1.5

Space Key:

Net-usable areas

Workspace



Collaboration Spaces



Social spaces (e.g. Kitchens)

Focused Spaces



Meeting Rooms



Welcome Area



Civic Spaces



Well-being Spaces



Secure rooms

Non-net areas

Circulation



Balance (toilets, comms rooms, changing places)



- Plant spaces (plant, risers, etc)

Walls



- Existing



- Proposed



Site Ownership

